

Application for a Work Permit

Items Needed For Verification of Information

1. Birth Certificate
2. Social Security Card
3. Letter of intent to employ from the prospective employer
4. Physical dated within one year of the date you are applying for work permit
5. Principal form verifying minor is receiving satisfactory academic progress to work part-time
(Only required during the school year September 1 through June 1)

Student Information

Date _____ Minor's Social Security Number: _____
Minor's Name: _____
Address: _____ City _____ State _____ Zip _____
Phone Number: _____ Parent/Guardian Name: _____

School Information

School Name: _____
Address: _____ City _____ State _____ Zip _____
County: _____

Birth Information

Birth Date: _____ County: _____
City _____ State _____ Zip _____

Employer Information

Company Name: _____
Address: _____ City _____ State _____ Zip _____
Phone Number: _____ Type of Business: _____
Minor's Job title: _____
Minor's Work Hours: _____

Consent of Parent or Guardian

I hereby give my consent to my child/ward to engage in part-time employment with the employer indicated on this application, and agree to comply with the stated regulations and laws applicable to the specific type of employment for which this application is being submitted. I give my permission to release any/all medical report information to commensurate with Illinois Revised Statutes, Chapter 48, Section 31.12, sub-section (d) (4), it deems necessary in connection and for the sole purpose of my child/ward obtaining an employment certificate as that term is defined under the Child Labor Laws of the State of Illinois. Any description of a prior or existing physical condition which may, in the judgment of the school district and/or student's physician, be the basis for limiting the issuance of the employment certificate shall not constitute a violation of any right of a minor student which is guaranteed under the Family Educational Right to Privacy Act.

Signature of Parent/Guardian Date