

FINAL REPORT INSTRUCTIONS
Use additional sheets as necessary.

1. **Employer:** Name of employer as appears on the permit.
2. **Address:** Permanent address of employer.
3. **Child Labor Coordinator/Contact Person:** Name of the individual that was on the set where minors were employed or in each touring company which includes minor employees acting as Coordinator of Child Labor. This is the individual who had the task of responding to communications from the Child Labor office regarding the employment of minors, and was responsible for submitting written and/or verbal information to the Child Labor staff.
4. **Phone Number(s):** Phone number(s) that can be used by Child Labor staff to contact Child Labor Coordinator/contact person after the shoot.
- 5a **Name of Production:** Working title of production during the shoot.
- 5b. **Permit Number:** Number found at the top of the permit.
6. **Start and End Date:** Dates listed on permit.
7. **Location(s) of Production.** Location(s) where minors worked.
8. **Name:** Name of minor employed.
9. **Birthdate:** Minor's birthdate.
10. **Number Days Worked:** Number of days minor was on the set and/or at a waiting area.
11. **Dates Worked:** Each date that the minor worked.
12. **Location:** Complete only if different from #7.

Visit our website at:
<http://www.myfloridalicense.com/dbpr/reg/childlabor/index.htmlor>